

Board Meeting Notes

January 15, 2015

Attendees: John Carpenter, Craig Peters, Tim VanStelle, Christian Hutter, Trevor Nydam, Cal VanHeukelem, Todd Lanting, Brandt Epperhart, and Special Guest Jim Davis

Absent: Russ Dykstra and Langford Jordan

Two Society Members in Attendance

- I. Welcome – Cal Prayed
- II. Review and Acceptance of Agenda- Approved
- III. Review of Minutes from 10/16/14- Approved
- IV. Consent Agenda Items – None
- V. Executive Team Reports:
 - a. Finance:
 - i. Began with Audit from Jim Davis.
 1. Commended us on what we have accomplished
 2. Report provided in hard copy – Available from CFO.
 - ii. Brandt reported numbers on year to date – Soft copy sent previously
 1. Doing better than budgeted.
 2. Next three months will be the most important for predicting and creating 15/16 budget, largely based on enrollment.
 3. Reviewing private school benchmarks – are we competitive?
 - a. Attracting and retaining the best and the brightest.
 - b. Craig gave public support for Brandt’s choice of IMA for benefits.
 - b. Operations
 - i. Todd is most excited about advancement.
 1. Instead of hiring a DOD, use experienced and largely volunteer help, formed Mission Advancement Team (MAT.)
 2. Quality of team and results – improving communication, getting the word out and demonstrating who we are to the community.
 3. Recently Debbie Fitzgerald of Fitzgerald/Peterson Communication has donated time to review and evaluate the efforts of the MAT.
 - a. She is leveraging her inroads with local media and government.
 - b. April 16 – Denver Christian Schools Day with the Mayor?
 4. Experience DC day next week, January 21, 8 am – 12 pm
 - a. Currently 16 families RSVP’d, representing 30 potential students attending.
 - c. Admissions
 - i. Todd commends Brandt and Carrie.
 1. As of today an 86% reenrollment, 3 p.m.
 2. Follow up intended with those who have not re-enrolled.
 - a. Approx. 60 have not enrolled, but you have to take seniors (27) out of those – so about 33 students.

- ii. Now we look outward – new families.
 - iii. Todd is currently drafting a letter to those families who left last year.
 - 1. Prayers requested – open hearts to feel welcome back.
 - d. Community Life
 - i. Looking at structure of three volunteer parent organizations, perhaps restructuring?
 - ii. Excited about community time in Atrium, beginning on January 20.
 - 1. Todd will make himself available during that time, twice a month.
 - e. Student Life
 - i. Restorative practices.
 - ii. More formalized Discipleship program
 - f. Academic Life
 - i. About to phase in much better evaluative process for our teachers.
 - ii. Shift compensation structure toward a more incentive based structure.
 - iii. Amount of professional development time is commendable for DC compared to other schools.
 - iv. Continue to do very well against national averages with MAP, ACT and SAT scores.
 - v. Maker Space – Hard Copy from Todd.
 - 1. Will be exploring grants for that type of activity.
 - g. Capitol Campaign
 - i. 5 million in hand on 13 million campaign.
 - ii. Still praying for sale of Van Dellen.
 - iii. Webpage thermometer for capital campaign up and running.
 - iv. Capital Campaign Committee is doing a great job.
 - 1. Still have a long list of potential donors that has not been exhausted.
 - 2. Many “asks” now remain, individual one on one, takes time.
 - 3. Trevor asked Todd: Please pass on the Board’s gratitude to those who serve on this committee.
 - 4. Timothy Group contract is up at the end of this month, Todd is negotiating a continuation of their Services, to a lesser degree now.
- VI. Board Items
 - a. Old Business
 - i. Renew – Cal
 - 1. First meeting just before Christmas
 - a. Nolan VanderArk and John House
 - b. Identified problems and opportunities.
 - c. Report from Cal
 - d. Have been minimally profitable, and that has been discouraging.
 - e. Just breaking even makes us viable because we have a loan commitment.
 - ii. Sale Update
 - 1. In lieu of Russ, Todd said Van-Dellen has been reentered on the market at a slightly lower price.

- a. Interest peaked as a result of this.
- iii. Building Update
 - 1. March -- walls of gym up.
 - 2. Main gym will seat around 850 people
 - 3. Aux. gym will seat around 200
 - 4. Thank Mike Prentiss. He has been measuring baseball fields around the city.
 - 5. Next week the Design team presents the finalized site design to city.
 - 6. Goal workable soccer/football field by next Fall.
- b. New Business
 - i. New Board Member Recruitment.
 - 1. Soft copy attached of Board Recruitment Role Description, Timeline, and Advertisement.
 - a. Mark it up with Track Changes and get back to Erin by end of week next week – January 23.