

DCS 2019 SPRING AUCTION DONATION FORM

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**TO BE COMPLETED BY DONOR**  
**DONOR INFORMATION :: ITEM DESCRIPTION :: TERMS AND CONDITIONS**  
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Company/Individual Donor Name: _____

Contact Name: _____

Address: _____

Phone: _____ Email Address: _____

Item Description: _____

Fair Market Value: \$_____ Terms and Conditions: _____

Please Check One (Item due February 15, 2019):

I will drop off the donated item/s at the DCS School Office _____

I will mail the item to the DCS Office or to the Auction Committee _____

I will arrange to have the item/s picked up _____

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**ADMINISTRATIVE USE ONLY**  
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Location of Item: Auction Office To be picked up: ____/____/____

Category (circle one):

Art Attraction Auto Clothing/Apparel DC Experience Entertainment Experience

Food Health/Beauty Home/Garden Kids/Toys Music Services Ski

Sports Teacher Experience Travel Other: _____

Item Number: _____ **Logged in Computer:** Yes **Photo Added:** Yes

Package Information: _____

Tickets/Certificates in envelope? Yes No, needs to be printed Item too large for envelope

Visual Display? Yes, in envelope Not provided

