

**Denver Christian School  
Board of Trustees Meeting Minutes  
March 13, 2016**

**Members Present: Cal Van Heukelem, Craig Peters, Debbie Fitzgerald, Michael Jewell, Alan Natelborg, Christian Hutter, John Carpenter, Linda Baumgartel**  
**Members Absent: Dan Addink, Trevor Nydam**  
**Executive Staff Present: Todd Lanting, Brant Epperhart, Jen Kawasaki**

- I. Presentation of Audit findings (see supporting documentation) – Closed meeting**
- II. Opening Devotions – Craig Peters**
- III. Executive Summary – Public Meeting**
  - a. Enrollment
    - i. Todd reported that the last open house was very successful. From that event we have 20 new students somewhere “in process”.
    - ii. Enrollment continues to be strong and conservative projections are tracking over 500 for next year.
    - iii. Jen reports that Nicole is really targeting marketing specifically in different ways so that we are attracting families who are considering DC along with other schools like Valor.
    - iv. John Carpenter noted that the 9<sup>th</sup> grade class is showing particularly strong in new enrollment which is a great indicator.
  - b. Elementary Principal search- Todd Lanting
    - i. Started with 30 applicants and we are down to the top 3 candidates.
    - ii. Teachers are conducting interviews this week.
    - iii. Todd invited Board members to participate in final interviews on Thursday and Friday this week.
  - c. Upcoming Events – Todd Lanting
    - i. “Take Me Out to the Ballgame” – Opening Day for baseball Thursday, March 16
      1. Jen needs Board volunteers to serve free hotdogs
      2. Brant will throw the first pitch
    - ii. “Funding the Fields” – Friday, May 5<sup>th</sup> 3:30-8:30 Community Event
      1. Fun for all ages on the fields – climbing wall, bouncy houses, etc
      2. Plan is to rotate spring fund raising event every other year to between community event and a more formal adult event.

- d. Extend Program – Jen Kawasaki
  - i. Jen presented the model of the extend program for elementary and high school.
  - ii. Our two librarians have Masters Degrees in literacy and are being under-utilized. They will transition to oversee the Extend program.
  - iii. The approach will be designed to change the culture at DC that integrates students who are either side of the spectrum.
  - iv. The Extend program will be an awesome differentiator for DC as no other school like us has this capability.
  - v. Teachers tend to teach to the middle of the class. They will be trained on how to identify and work with students more effectively.
  - vi. Right now 38% of our students use Extend services. 19% of students need more help, and 19% need more challenge. The ones needing help currently consume most of the resources.
  - vii. Labs will be used and staffed with professionals to help guide students.
  - viii. International students consume a lot of the Extend resources. Language barriers are a problem. Jen is working on addressing this.
  - ix. Grant writing in process to fund this program.
- e. Update on Brant – Todd Lanting
  - i. Maintaining half days, but gets fatigued after longer days.
  - ii. Todd reports that there is no need at this time to back-fill.
  - iii. Rest of admin team is picking up and splitting most of Brant’s duties.
  - iv. Cal wanted Todd to relay that Brant has the Board’s absolute support for his recovery and that he shouldn’t worry about the time it is taking.
- f. ReNew – Jen Kawasaki
  - i. Jim signed the lease and took complete ownership of the store.
  - ii. Jen feels that the store has a good chance for success, and it has been a relief.
  - iii. Announcement for the change in the newsletter this week.

**IV. Closing Prayer – Linda Baumgartel**

**\*\*\*Next Meeting is Monday, April 10, 2017 at 6:30 pm – Working session in Board meeting room. Devotions – Debbie, Closing prayer - Trevor \*\*\***